



Potomac Valley Audubon Society

www.PotomacAudubon.org | P.O. Box 578, Shepherdstown, WV 25443 | 681-252-1387

Land Management and Conservation Intern

Potomac Valley Audubon Society (PVAS) seeks a part-time Land Management & Conservation Intern (20–30 hrs/week, flexible schedule) to serve from early March through August. This intern will work closely with the Associate Director of Conservation & Operations to help steward PVAS's nature preserves and advance key conservation initiatives.

Key Responsibilities

- Support ecological stewardship across PVAS's four nature preserves: Cool Spring, Yankauer, Stauffer's Marsh, and Eidolon
- Assist with coordinating and leading volunteer workdays
- Support PVAS conservation initiatives
- Serve as a natural history and science resource for PVAS members and the public
- Assist with special programs, events, and projects
- Help generate new program and project ideas aligned with the PVAS mission
- Contribute to social media and PVAS publications
- Participate in PVAS trainings
- Organize and maintain program supplies and storage areas

Requirements

- 18+ years old; high school diploma or GED
- U.S. citizen
- Valid driver's license, clean driving record, and reliable transportation
- Comfortable using Microsoft Office and Google Workspace
- Strong communication, writing, and organizational skills
- Self-motivated with an interest in conservation, land management, and community engagement
- Basic knowledge of ecology, environmental science, or natural history
- Able to perform strenuous outdoor work, including hiking 2+ miles over moderate terrain while carrying gear, sometimes in inclement weather
- Willing to follow all PVAS policies

Details & Benefits

- Start date: March 2, 2026 (negotiable)
- Hours: 20–30 hrs/week, flexible
- Compensation: \$15/hour
- Free participation in PVAS programs and events
- Optional on-site housing may be available (\$500/month, utilities included; limited availability)

To Apply

Complete the application here: <https://www.potomacaudubon.org/about/current-team-openings/>

Applications must include: Cover letter (specific to this internship), resume, and contact information for three professional references

Questions may be sent to Katelyn@PotomacAudubon.org

The Potomac Valley Audubon Society is an equal opportunity employer. All qualified applicants are welcome and will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. Further, PVAS acknowledges that it is unlawful to retaliate against any person who, or organization that, files a complaint about such discrimination.