



Potomac Valley Audubon Society

www.PotomacAudubon.org | P.O. Box 578, Shepherdstown, WV 25443 | 681-252-1387

Land Management and Conservation AmeriCorps Service Member

Potomac Valley Audubon Society (PVAS) is seeking a Land Management & Conservation AmeriCorps Service Member. This Service Member will work closely with the Associate Director of Conservation & Operations to help steward PVAS's nature preserves and advance key conservation initiatives.

Key Responsibilities

- Support ecological stewardship across PVAS's four nature preserves: Cool Spring, Yankauer, Stauffer's Marsh, and Eidolon
- Assist with coordinating and leading volunteer workdays
- Support PVAS conservation initiatives
- Serve as a natural history and science resource for PVAS members and the public
- Assist with special programs, events, and projects
- Help generate new program and project ideas aligned with the PVAS mission
- Contribute to social media and PVAS publications
- Participate in PVAS trainings
- Organize and maintain program supplies and storage areas

Requirements

- 18+ years old; high school diploma or GED
- U.S. citizen
- Valid driver's license, clean driving record, and reliable transportation
- Comfortable using Microsoft Office and Google Workspace
- Strong communication, writing, and organizational skills
- Self-motivated with an interest in conservation, land management, and community engagement
- Basic knowledge of ecology, environmental science, or natural history
- Able to perform strenuous outdoor work, including hiking 2+ miles over moderate terrain while carrying gear, sometimes in inclement weather
- Willing to follow all PVAS policies
- Participate fully in all trainings provided by PVAS and AmeriCorps, including an in-person training requiring travel to Marlinton, WV from September 16 to September 18. Mileage reimbursement and lodging will be provided.

Details & Benefits

- All AmeriCorps must sign a contract committing to their term of service.
- Start date: September 16, 2026 (non-negotiable)
- Mandatory training: September 16-18 in Marlinton, WV. Mileage reimbursement and lodging will be provided.
- Hours: part-time (10 hrs/week for 7.5 mths, 300 hrs total) OR full-time (34 hrs/week for 6 mths, 900 hrs total), flexible working hours
- Living stipend: part-time \$240 (pre-tax), twice monthly OR full-time \$886.96, (pre-tax) twice monthly
- A [Segal Education Award](#) (part-time \$1,565.08 or full-time \$3,697.50) at successful completion of service. This award can be used to pay down existing student debt, or for future educational expenses. AmeriCorps Members will have 7 years to use this award.

*Potomac Valley Audubon Society is people dedicated to preserving, restoring and enjoying the natural world through education and action.
Join or donate today! Learn more at www.PotomacAudubon.org.*

EIN#: 55-0626891

- Any AmeriCorps member completing this term of service may be eligible for a tuition waiver at participating West Virginia colleges, universities, and trade schools. Multiple terms can be combined.
- Health care can be provided if the member does not qualify for Medicaid.
- Child Care Assistance is also available, if needed.
- Student loan forbearance or deferment while in service
- Free participation in PVAS programs and events

To Apply:

1. [Complete an online application.](#)
2. Applications must include a cover letter (specific to this internship AND indicating whether you are seeking a part-time or full-time position), resume, and contact information for three professional references. Position is open until filled. Anticipated decision date is August 31.
3. Candidates must also apply to and be approved by AmeriCorps. Details of that process will be shared once PVAS approves the applicant through resume review and interview. A sample of the application packet and reference forms will be provided upon request. All AmeriCorps members will undergo a fingerprint background check and a national sex offender check.



Questions may be sent to Katelyn@PotomacAudubon.org

The Potomac Valley Audubon Society is an equal opportunity employer. All qualified applicants are welcome and will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. Further, PVAS acknowledges that it is unlawful to retaliate against any person who, or organization that, files a complaint about such discrimination.